



VEX Robotics State Qualifier at Leadercon

TSA sponsored VEX event for affiliated TSA Chapters only.

Registration process: You MUST be a 2017-18 registered VEX Team to participate

Step 1: If you haven't registered your school with Robot Events then you MUST register your school team(s) on www.RobotEvents.com – ***This IS NOT registering for the Leadercon Qualifier!***

\$150 for the first team at a school, \$100 for each additional team

You will receive a welcome kit once you have paid:

- Sample Game Pieces
- Robot License Tag
- Robot Flags
- Promotional Items

Step 2: Register for the Leadercon Qualifying Tournament:

- **Cost: \$25** (Paid directly to GA TSA with EMS registration)
- **Primary Registration** will be through the on-line TSA conference registration system
- **ONLY OUR personnel** will enter all registered teams on Robot Events. *Any team registered that is not registered with Robot Events for 17-18 will be dropped from the tournament at that point.*

Step 3: Build a robot

- The game for the 2017-2018 competition year is **VEX In the Zone**, using the rules at www.vexrobotics.com
- The REC Foundation regional support manager for GA is Matt Conroy.
- The VEX Robotics Competition is growing and has instituted a State Championship model for World Championship qualifications. The TSA FLC event and all other events in Georgia will qualify teams for a VEX state event that will then qualify teams for World Championship.
- *The Georgia TSA State Leadership and Competitive Events Conference VEX Event will be held March 15-17, 2018 in Athens, Georgia. It occurs after the VEX State Championship Tournament, However, it is THE Qualifier to compete at the National TSA Conference in Atlanta, GA in June 2018. Three high schools and the top placing three middle schools qualify. We will use the National TSA Conference format. Details will be in the SLC Registration Information later.*

Step 4: Come compete at the GA TSA Vex Robotics Competition!

RESOURCES (and some helpful hints):

- Learning Labs, Inc. - Your Local Vex Reseller and support team
 - <http://www.lli.com/>
 - Phone: (800) 334-4943; (706) 629-4624 (local)
 - Fax: (706) 629-6761
 - Email: sales.dept@lli.com
- Terry Marbut - Vex Robotics Regional Support Manager
 - <http://www.roboticseducation.org/vex-robotics-competitionvrc/>
 - terry_marbut@roboticseducation.org

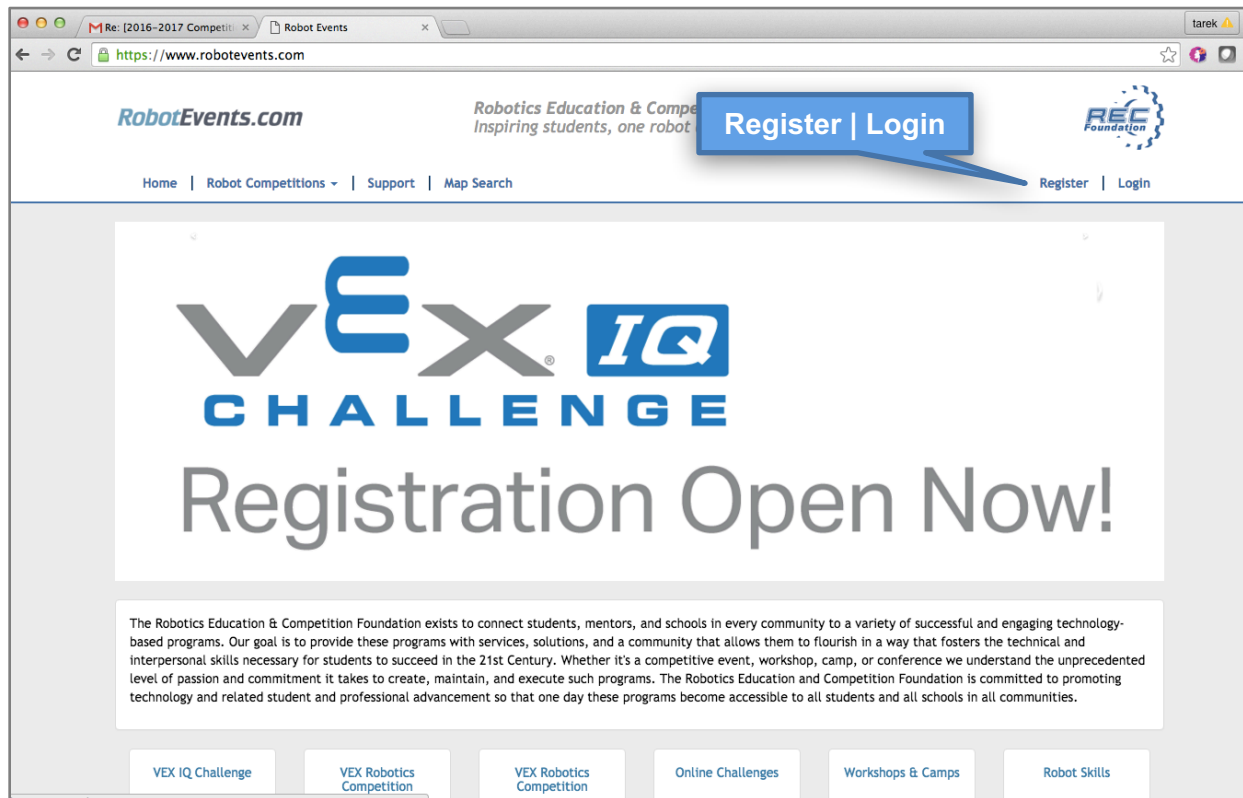


Registering a New Team on RobotEvents.com

Follow these simple directions to get the first team registered. The first team is \$150.00 and each additional team is just \$100.00. Additional teams are assigned the same number with the addition of a letter.

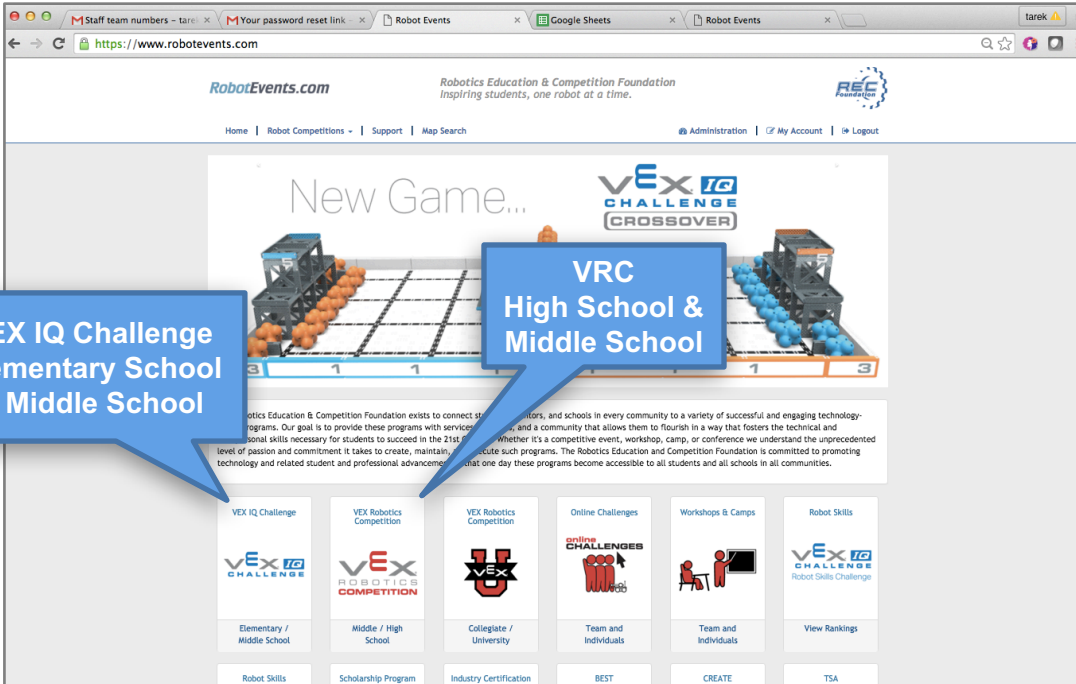
Consider multiple teams, as this will enhance the STEM experience for your students. Since the VEX platform is very cost effective, sustainable, and re-usable; year-to-year costs are very low.

Step 1 – Create a Login and Password at RobotEvents.Com



Clicking “**Login**” will take you to a page where you can log in or create an account. If necessary click “**Register**” to create an account.

Step 2 – Select Your Program



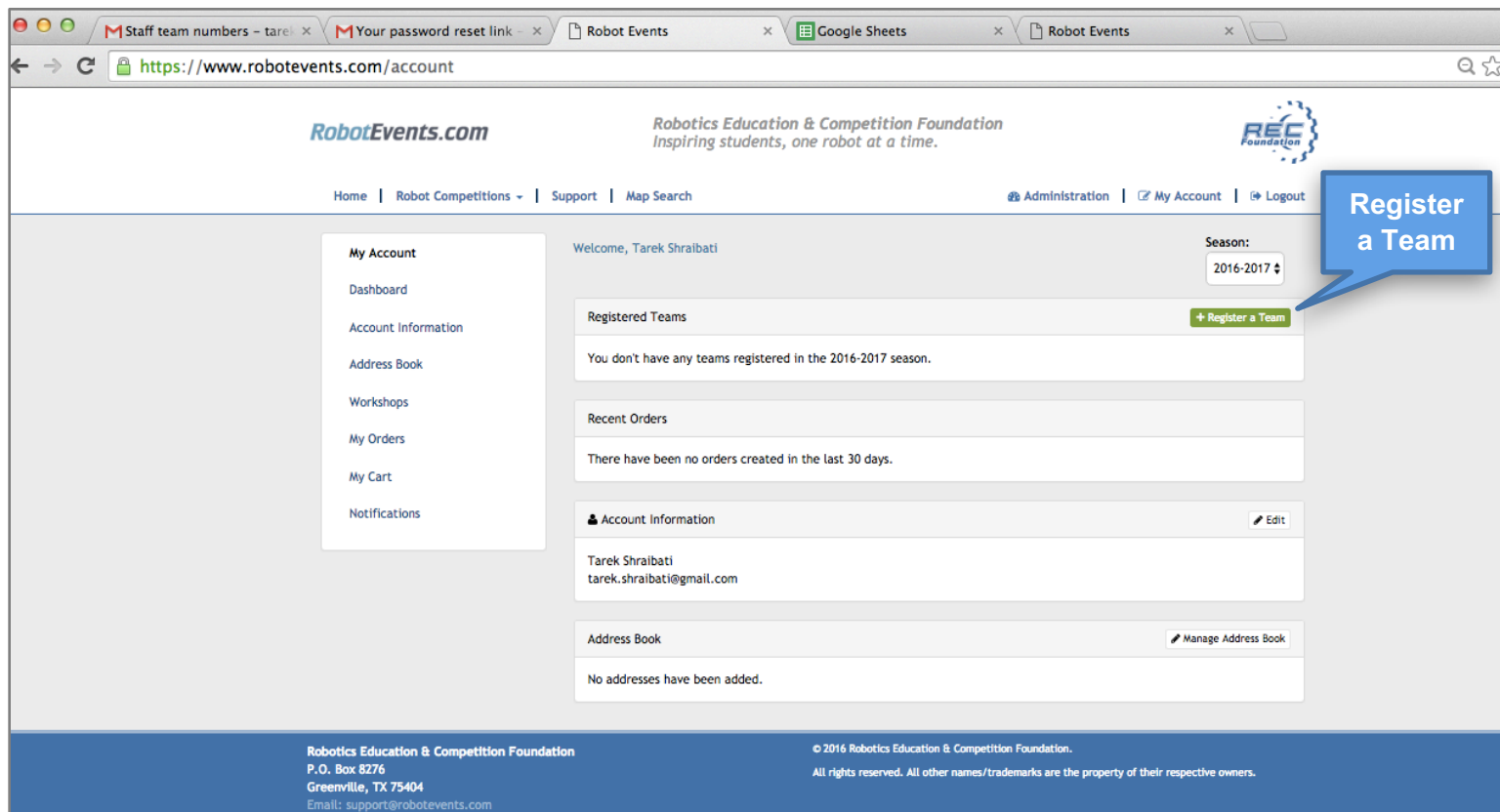
The screenshot shows the RobotEvents.com website. At the top, there's a navigation bar with links for Home, Robot Competitions, Support, Map Search, Administration, My Account, and Logout. The main content area features a large banner for "New Game... VEX IQ CHALLENGE CROSSOVER" with images of robots on a field. Below the banner, there's a paragraph of text about the foundation's mission. At the bottom, there's a grid of program selection options:

VEX IQ Challenge Elementary / Middle School	VEX Robotics Competition Middle / High School	VEX Robotics Competition Collegiate / University	Online Challenges Team and Individuals	Workshops & Camps Team and Individuals	Robot Skills View Rankings
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Two blue callout boxes are overlaid on the screenshot. The first callout box, pointing to the VEX IQ Challenge option, contains the text: "VEX IQ Challenge Elementary School & Middle School". The second callout box, pointing to the VEX Robotics Competition option, contains the text: "VRC High School & Middle School".

Select the program you want to register a team for.

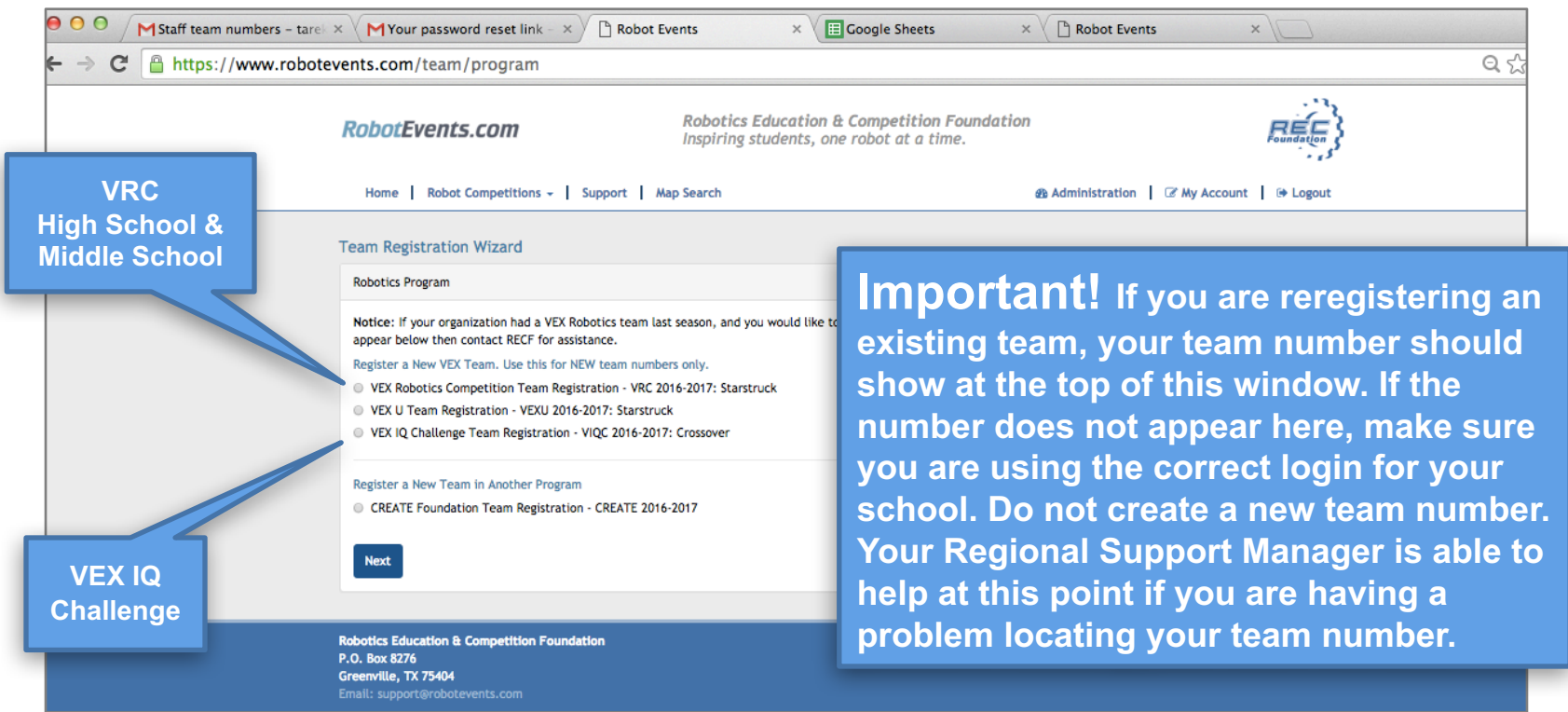
Step 3 – Dashboard



The screenshot shows the RobotEvents.com account dashboard. The browser tabs include 'Staff team numbers - tarek', 'Your password reset link', 'Robot Events', 'Google Sheets', and another 'Robot Events' tab. The address bar shows 'https://www.robotevents.com/account'. The page header includes the RobotEvents.com logo, the tagline 'Robotics Education & Competition Foundation Inspiring students, one robot at a time.', and the REC Foundation logo. The navigation menu includes Home, Robot Competitions, Support, Map Search, Administration, My Account, and Logout. The main content area is titled 'My Account' and includes a sidebar with links to Dashboard, Account Information, Address Book, Workshops, My Orders, My Cart, and Notifications. The main content area shows a welcome message for Tarek Shraibati, a 'Season: 2016-2017' dropdown, and a '+ Register a Team' button. Below this, there are sections for 'Registered Teams' (with a message 'You don't have any teams registered in the 2016-2017 season.'), 'Recent Orders' (with a message 'There have been no orders created in the last 30 days.'), 'Account Information' (with an 'Edit' button), and 'Address Book' (with a 'Manage Address Book' button). A blue callout bubble points to the '+ Register a Team' button.

This is the dashboard. Here you register and manage your team's records. Select **“Register a Team!”**

Step 4 – Select your VEX program



VRC High School & Middle School

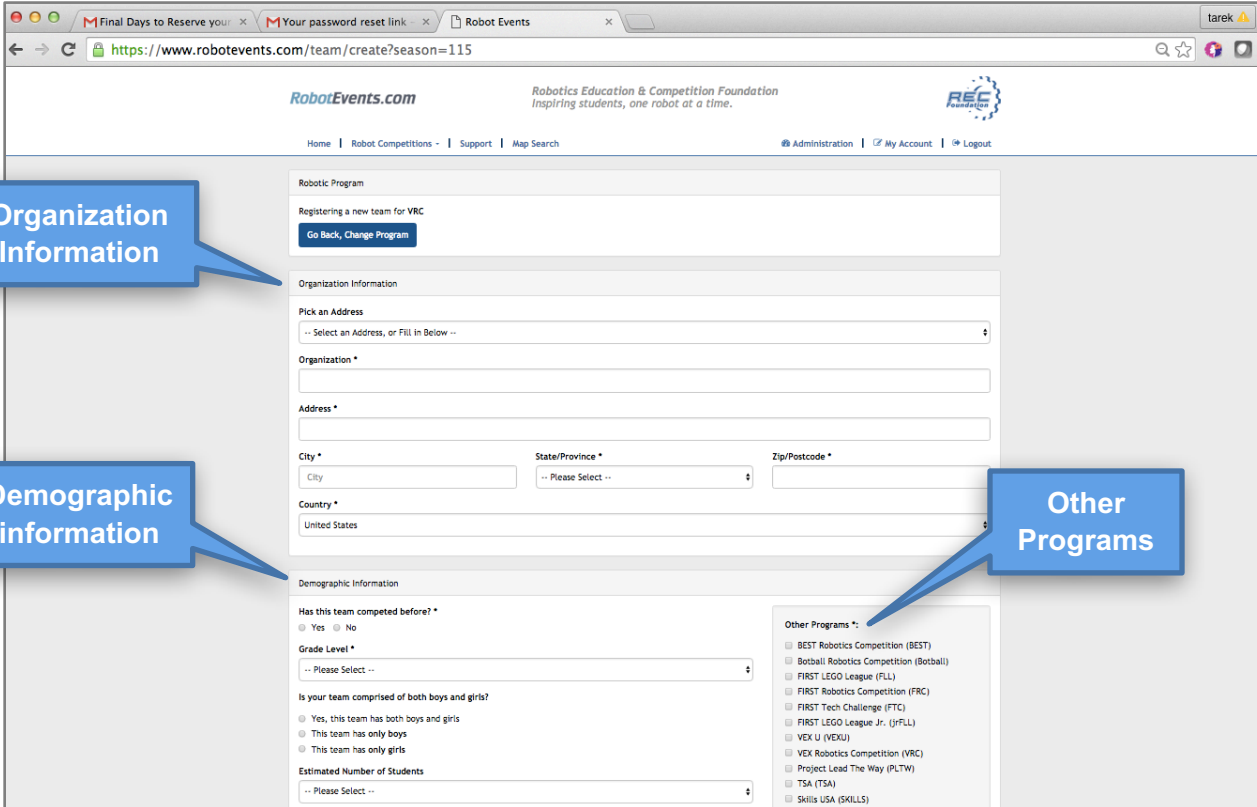
VEX IQ Challenge

Important! If you are reregistering an existing team, your team number should show at the top of this window. If the number does not appear here, make sure you are using the correct login for your school. Do not create a new team number. Your Regional Support Manager is able to help at this point if you are having a problem locating your team number.

Robotics Education & Competition Foundation
P.O. Box 8276
Greenville, TX 75404
Email: support@robotevents.com

Select your program, VRC High School/Middle School, or VEX IQ Elementary/Middle School, then select “**Next.**”

Step 5 – Registration Wizard

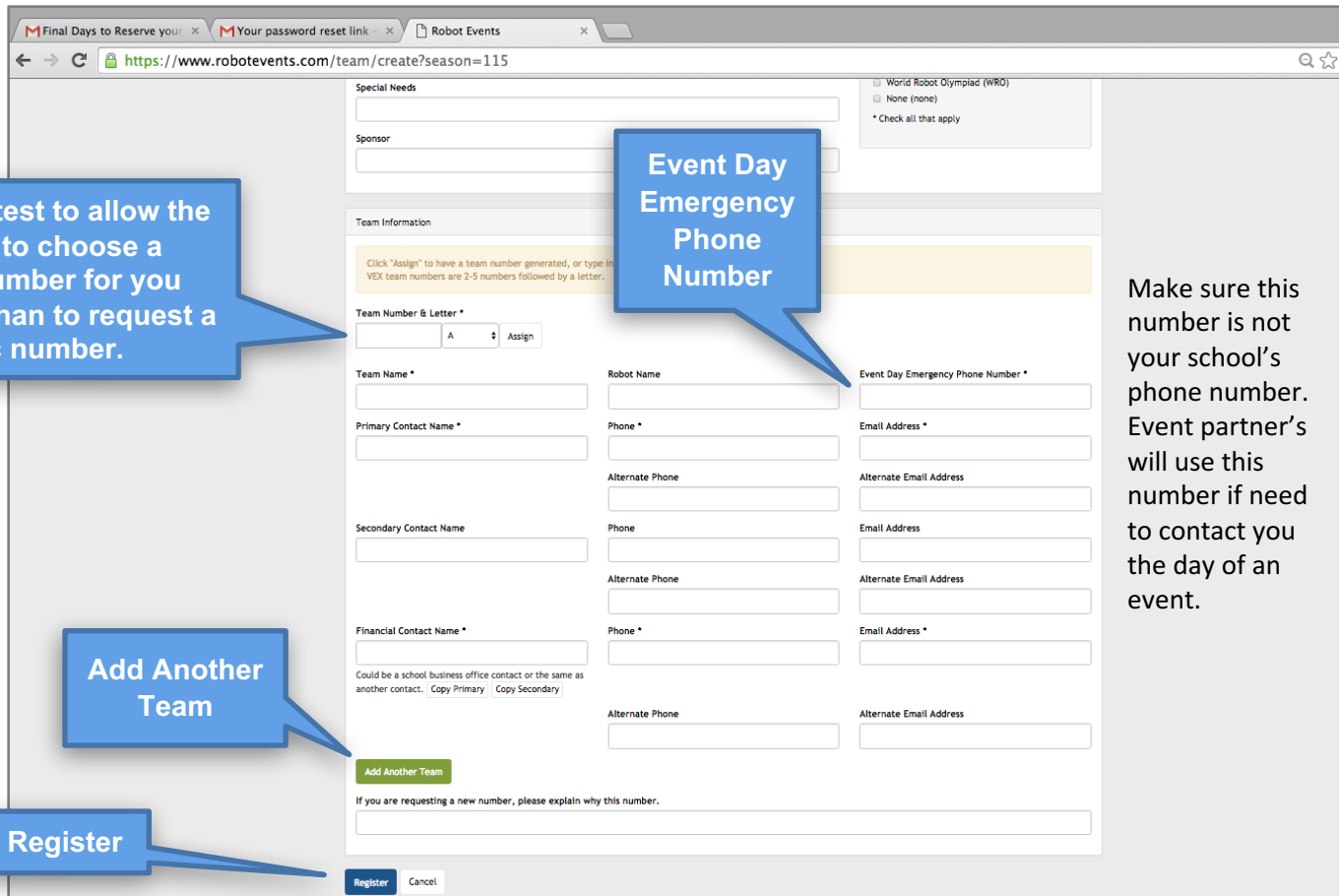


The screenshot shows a web browser window with the URL <https://www.robotevents.com/team/create?season=115>. The page title is "RobotEvents.com" and the subtitle is "Robotics Education & Competition Foundation Inspiring students, one robot at a time." The page contains a registration form with the following sections:

- Organization Information:** This section includes a dropdown menu for "Pick an Address", a text input for "Organization *", a text input for "Address *", and three dropdown menus for "City *", "State/Province *", and "Zip/Postcode *".
- Demographic Information:** This section includes a radio button for "Has this team competed before? *", a dropdown menu for "Grade Level *", a radio button for "Is your team comprised of both boys and girls?", and a dropdown menu for "Estimated Number of Students".
- Other Programs:** This section includes a list of checkboxes for various programs: BEST Robotics Competition (BEST), Botball Robotics Competition (Botball), FIRST LEGO League (FLL), FIRST Robotics Competition (FRC), FIRST Tech Challenge (FTC), FIRST LEGO League Jr. (JrFLL), VEX U (VEXU), VEX Robotics Competition (VRC), Project Lead The Way (PLTW), TSA (TSA), and Skills USA (SKILLS).

Complete **“Organization Information”** and also **“Demographic information”**. **“Other Programs”** helps us assist you with additional information. Scroll down the page.

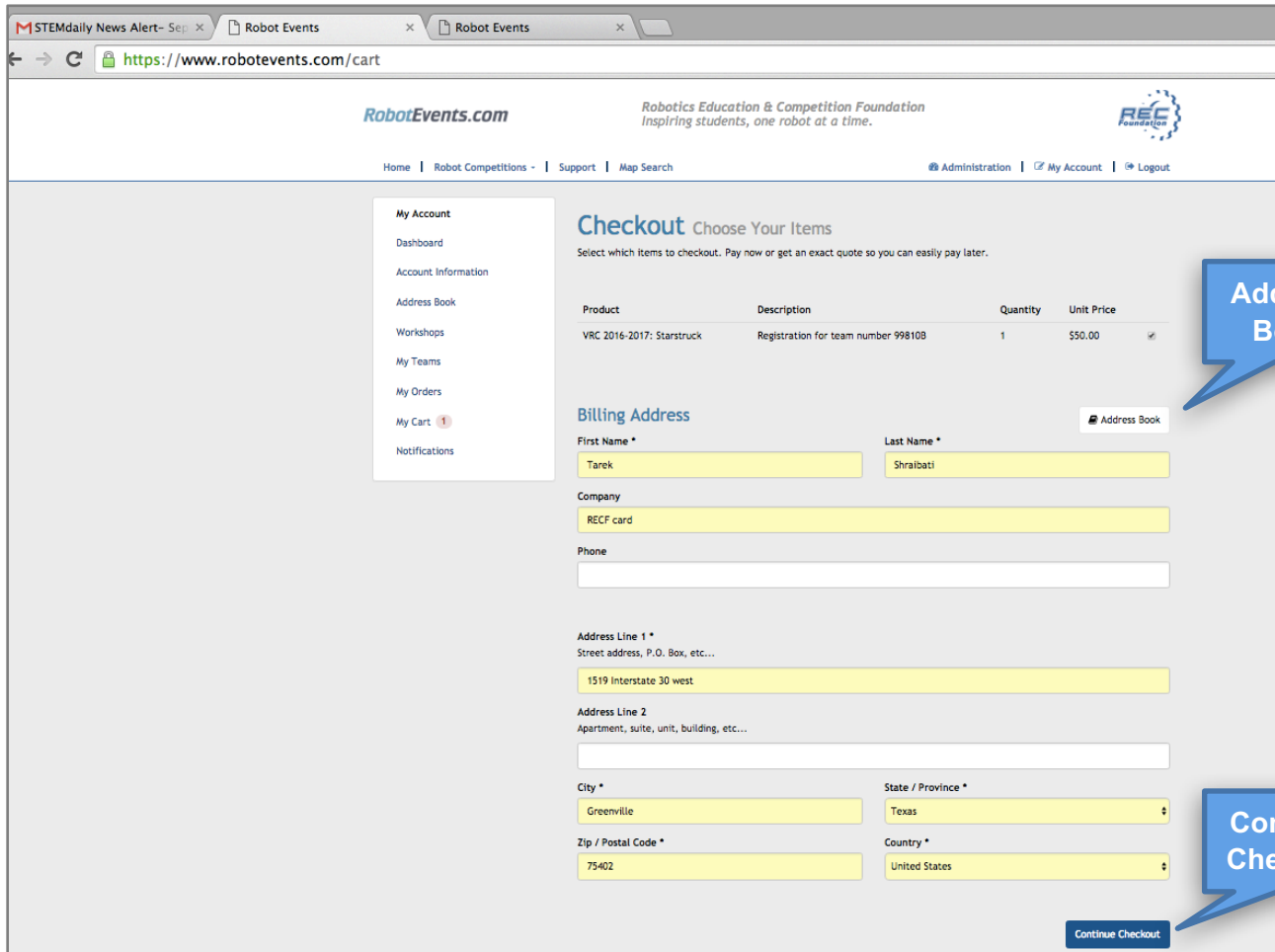
Step 6 – Team Information



The screenshot shows the 'Team Information' section of the RoboEvents website. The page title is 'Team Information' and the URL is 'https://www.robotevents.com/team/create?season=115'. The form includes fields for 'Special Needs', 'Sponsor', 'Team Number & Letter', 'Team Name', 'Robot Name', 'Primary Contact Name', 'Secondary Contact Name', and 'Financial Contact Name'. There are also fields for 'Event Day Emergency Phone Number', 'Phone', 'Alternate Phone', 'Email Address', and 'Alternate Email Address'. A green 'Add Another Team' button is located at the bottom of the form. A blue callout box points to the 'Event Day Emergency Phone Number' field with the text 'Event Day Emergency Phone Number'. Another blue callout box points to the 'Team Number & Letter' field with the text 'It is fastest to allow the system to choose a team number for you rather than to request a specific number.' A third blue callout box points to the 'Add Another Team' button with the text 'Add Another Team'. A fourth blue callout box points to the 'Register' button with the text 'Register'. A grey callout box on the right side of the form contains the text 'Make sure this number is not your school's phone number. Event partner's will use this number if need to contact you the day of an event.'

Complete all required information. This is where you can add an additional Team. This can be done at any time. **“SELECT REGISTER”** when complete. Always include alternate non-school contact information so that you may be contacted during the summer. This should also include a phone number where you may be reached by an Event Partner if there is a problem the day of a tournament.

Step 7 – Enter Billing information



RobotEvents.com Robotics Education & Competition Foundation
Inspiring students, one robot at a time.

Home | Robot Competitions - | Support | Map Search Administration | My Account | Logout

My Account
Dashboard
Account Information
Address Book
Workshops
My Teams
My Orders
My Cart 1
Notifications

Checkout Choose Your Items
Select which items to checkout. Pay now or get an exact quote so you can easily pay later.

Product	Description	Quantity	Unit Price
VRC 2016-2017: Starstruck	Registration for team number 998108	1	\$50.00

Billing Address [Address Book](#)

First Name * Tarek Last Name * Shraibati

Company RECF card

Phone

Address Line 1 *
Street address, P.O. Box, etc...
1519 Interstate 30 west

Address Line 2
Apartment, suite, unit, building, etc...

City * Greenville State / Province * Texas

Zip / Postal Code * 75402 Country * United States

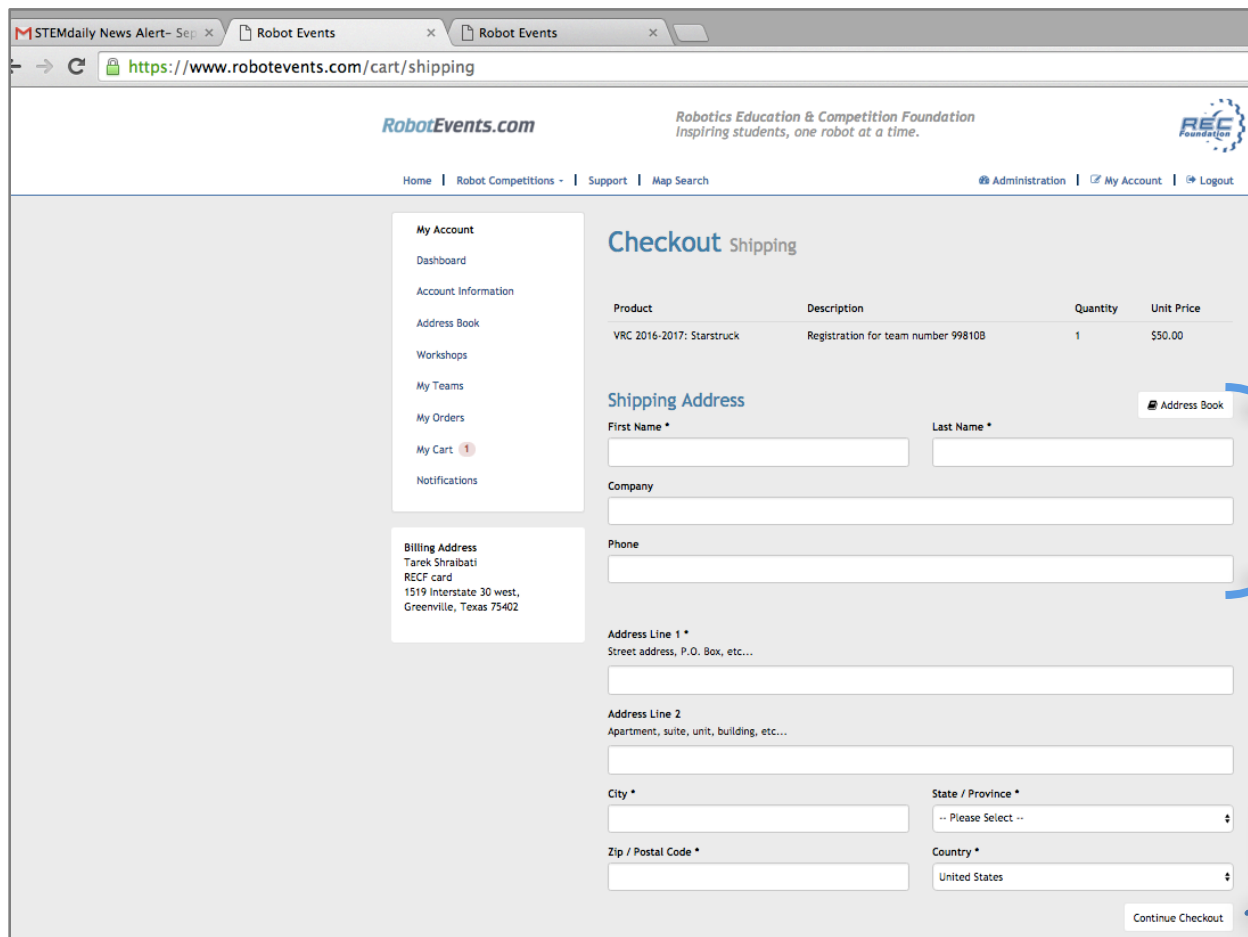
[Continue Checkout](#)

Address Book

Continue Checkout

Fill out all required fields and click “**Continue Checkout.**”

Step 8 – Enter Shipping Information



RobotEvents.com
Robotics Education & Competition Foundation
Inspiring students, one robot at a time.

Home | Robot Competitions - | Support | Map Search | Administration | My Account | Logout

My Account
Dashboard
Account Information
Address Book
Workshops
My Teams
My Orders
My Cart **1**
Notifications

Billing Address
Tarek Shraibati
REC card
1519 Interstate 30 west,
Greenville, Texas 75402

Checkout Shipping

Product	Description	Quantity	Unit Price
VRC 2016-2017: Starstruck	Registration for team number 998108	1	\$50.00

Shipping Address Address Book

First Name * Last Name *

Company

Phone

Address Line 1 *
Street address, P.O. Box, etc...

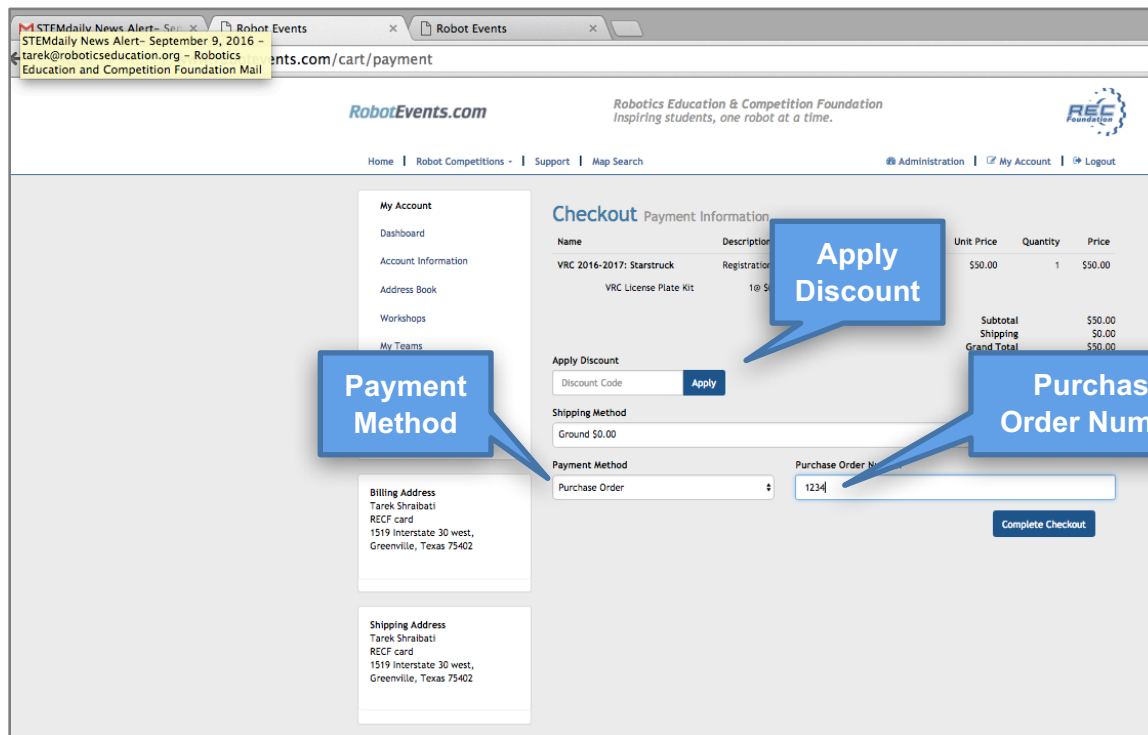
Address Line 2
Apartment, suite, unit, building, etc...

City * State / Province *
-- Please Select --

Zip / Postal Code * Country *
United States

Fill out all required fields and click **“Continue Checkout.”**

Step 9 – Shopping Cart



The screenshot shows the checkout page on RobotEvents.com. The page title is "Checkout Payment Information". The main content area includes a table of items, a form for applying a discount, shipping method selection, payment method selection, and a purchase order number field. A "Complete Checkout" button is visible at the bottom right.

Name	Description	Unit Price	Quantity	Price
VRC 2016-2017: Starstruck	Registration	\$50.00	1	\$50.00
VRC License Plate Kit	1@ 5			
Subtotal				\$50.00
Shipping				\$0.00
Grand Total				\$50.00

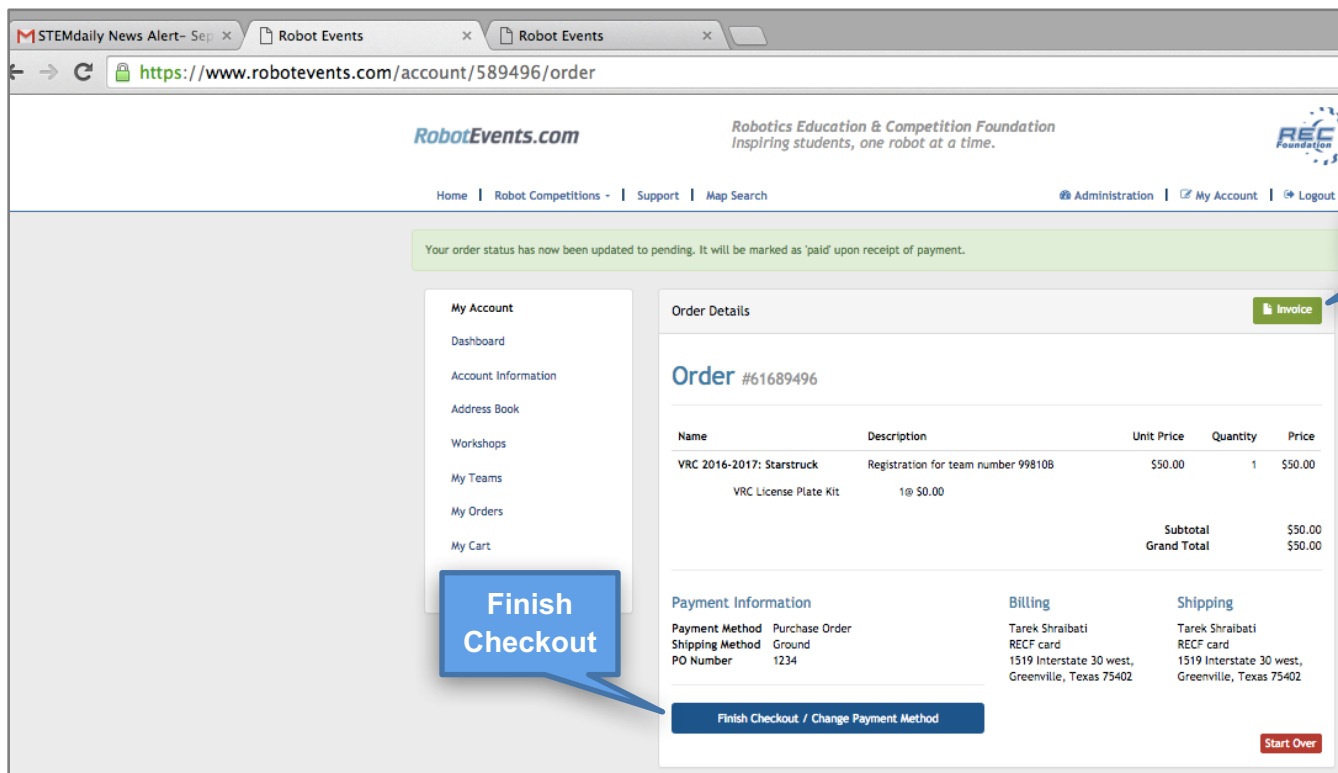
Callouts in the image point to the "Apply Discount" button, the "Payment Method" dropdown menu, and the "Purchase Order Number" input field.

Review all information for accuracy. Select Shipping Method and Payment Method. Payment methods include:

- Pay by credit card (team registration is complete once the card number is received)
- Check (team registration is complete once the check is received in our Greenville office).
- PO YOU MUST SEND A COPY OF YOUR PO TO OUR ACCOUNTING OFFICE (team registration is complete once a copy of the PO is received in our Greenville office).
- Pay Later (team registration is complete once you have made a payment).

Then click **“Complete Checkout”**

Step 10 – Completed Order



RobotEvents.com *Robotics Education & Competition Foundation Inspiring students, one robot at a time.*

Home | Robot Competitions - | Support | Map Search Administration | My Account | Logout

Your order status has now been updated to pending. It will be marked as 'paid' upon receipt of payment.

My Account
 Dashboard
 Account Information
 Address Book
 Workshops
 My Teams
 My Orders
 My Cart

Order Details Invoice

Order #61689496

Name	Description	Unit Price	Quantity	Price
VRC 2016-2017: Starstruck	Registration for team number 99810B	\$50.00	1	\$50.00
VRC License Plate Kit	1@ \$0.00			
Subtotal				\$50.00
Grand Total				\$50.00

Payment Information
 Payment Method Purchase Order
 Shipping Method Ground
 PO Number 1234

Billing
 Tarek Shraibati
 REC card
 1519 Interstate 30 west,
 Greenville, Texas 75402

Shipping
 Tarek Shraibati
 REC card
 1519 Interstate 30 west,
 Greenville, Texas 75402

[Finish Checkout / Change Payment Method](#) Start Over

“Print” a copy for your records. Thank you for selecting VEX as your STEM Program. Print a copy of your invoice. This is especially important if you have paid by PO. Give a copy of the invoice to your accounting office and have them forward it immediately to accounting@roboticseducation.org.

You will be able to register for events once the PO is marked received by the REC Foundation accounting office.